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| **C:\Users\moins\Desktop\download.png** | **SGVU Biotechnology Business Incubator (SGVU-BBI)**  **Suresh Gyan Vihar University, Jaipur**  **(Sponsored by DST-Rajasthan)** |  |

**INFRASTRUCTURE AND SERVICES PROVIDED TO INCUBATEES**

Upon admission to SIIC, the following facilities will be offered to the incubated companies on an individual basis:

* Office space.
* Computers - Up to two on rental basis. More than two can be availed at market rates.
* Printer.
* Internet connection.
* Phone connection - Each company will pay the rentals and bills.
* Standard Furniture as decided by SGVU-BBI.
* One Accommodation to Director/Promoter depending upon the availability (One room in hostel).

**Common Infrastructure**: SGVU-BBI provides a common pool of hard and soft infrastructure to be shared by all incubated companies. The following resources are provided:

* Photocopying machine..
* Document Scanner.
* Library: Management Books, Subscription to Biotechnology , IT, Business, Management and Trade journals and newspapers.
* Meeting/Conference room with projection equipment.
* Tele or Video conferencing facilities.
* SGVU-BBI Laboratory /Instrumentation Facility

**Institute infrastructure**: SGVU-BBI may facilitate access to the Institute infrastructure or laboratories as per the norms of Suresh Gyan Vihar University.

**Services**: SGVU-BBI may associate with professionals for accounting, IP, legal and management expertise on a part-time basis. The incubated companies can avail their services. Any direct services provided to an incubatee would have to be paid for by the incubatee to the service provider.

SGVU-BBI will also provide soft infrastructure and business services to the incubated companies. The possible services and support items are listed as follows:

* Common secretarial pool/staff.
* Intern Support: To provide support in management, incubatees will be assigned an Biotech /Pharma/Agriculture/MBA student, if desired.

**Mentoring and Advisory Services:**

* Strategic Checkups: The SGVU-BBI Head will meet the company CEOs at least once a month for strategy reviews and discussion of operational issues.
* An incubated company will have to take a faculty advisor as a mentor on technology issues.
* Specialized mentors will also be made available to the companies to assist with particular strategic areas or to provide project-oriented consultation. These arrangements may begin as a pro bono arrangement with an option for both parties to graduate to a paid relationship.
* An incubated company may avail the consulting services by empanelled professionals.